



San Diego Unified
SCHOOL DISTRICT

Transportation

October 9, 2014

Presentation to the Community Advisory Committee
Special Education

What We Do

Transportation Services provides:

- Services mandated by law for Special Education and Title 1 Program Improvement
- Services to Dedicated Magnet Schools
- Services to VEEP program and to address infrastructure, in particular over-capacities at neighborhood schools
- Services within attendance areas for relocated schools and areas with limited middle school availability
- Services for field trips and after school programs such as athletics, performing arts, academic enrichment
- Fee Based services to Charter Schools and Special Programs
- Repair and Maintain all vehicles in the district Fleet



Ridership History

FISCAL YEAR		RIDERSHIP
2007-2008		21,334
2008-2009		19,851
2009-2010		17,904
2010-2011		17,563
2011-2012		13,423
2012-2013		12,479
2013-2014		11,890
2014-2015		11,372



Program Ridership

Students Transported

<u>Program</u>	2013/14	2014/15
<i>Mandated</i>		
Program Improvement	2,063	1,667
Special Education	1,782	1,749
Homeless (McKinney Vento Act)	2	4
ADA 504	4	3
Subtotal	3,851	3,423
<i>Non-Mandated</i>		
Magnet	3,001	3,078
Voluntary Enrollment Exchange Program (VEEP)	3,511	3,213
Charter Alternative	324	327
Charter (funded by charter school)	854	742
Space Available	328	356
Residence Shuttle	21	233
Subtotal	8,039	7,949
Grand Total	11,890	11,372



School Bus Service Guidelines

- **Transportation as a related service on IEP:**

- Will reflect if related service necessary for regular and extended years
- Student's individual needs addressed in least restrictive environment.

- **Bus Stop:**

- Students assigned to specific route and stop
- Parent provide necessary supervision/assistance to ensure child's safe and timely arrival at bus stop.
- Arrive 10 Minutes before pick up time.
- Wait 10 minutes past pickup time before reporting late bus.
- Will not be dropped more than 10 minutes before scheduled drop-off time



School Bus Service Guidelines

cont.

- **“Must Be Met” Bus Stop Delivery:**

- Requires parent or their designee meet student at the Bus Door
- If bus is 15 minutes late contact Transportation or School
- If parent cannot meet student at Bus Stop contact Transportation or School, school will issue note to driver with name of designated person. Driver cannot deliver child to any other location and designated person must show Identification to receive student.
- If no Authorized individual is at bus stop driver will return student to school if before 3:30. If after 3:30 transportation make contact with Special Ed Department for further direction up to and including contact with the appropriate social service agency if contact with parent cannot be made

- **Student Identification:**

- Elementary school students are given tags to wear during the first month of school. Tag list students name, bus route letter or number, bus stop information. Notify school immediately if student tag is lost or damaged.



School Bus Service Guidelines

cont.

- **Processing Changes:**

- Parents notified by school through note system.
- When Parent Portal is in place parent will be able access all transportation information for their child directly, including these changes.
- Route changes are typically processed within three weeks.

- **Delayed Busses:**

- If more than 10 minutes Transportation Department notifies school
- If more than 30 minutes Transportation Department will attempt to call students' residences
- Busses delayed more than 10 minutes are listed on Transportation Website www.sandi.net/transportation



School Bus Service Guidelines

cont.

- **Street Crossings:**

- Students Crossing street after leaving school bus must use crosswalk controlled by a traffic signal or cross under the protection of the red signal lights of the bus. 8th grade and younger will be escorted by the driver if there is not traffic signal.
- Children should not cross street diagonally or behind the bus.
- Parents picking up or dropping off at the bus stop should park safely away from the stop but on same side of the street.

- **Personal Articles:**

- No strollers, skateboards, razor scooters or any article school bus driver or monitor determines to be dangerous will be allowed on the bus.
- Cell Phones may be used only with the driver's permission, during bus ride they should be kept in backpack, book bag or purse.
- Parents should contact Transportation department regarding items left on bus.



School Bus Safety

- **School Bus Driver Qualifications:**
 - Federal Law requires classroom and behind the wheel instruction to receive certification.
 - District requires first-aid training and attend a minimum of 10 hours continuing education training per year to maintain certification.
 - Physicals required every 2 years.
- **School Bus Equipment:**
 - Inspection and service required on all School busses every 45 days or 3000 miles.
 - CHP inspects busses and maintenance records on a weekly basis.
 - If bus is involved in accident parents are notified by bus driver if no injuries, or by Transportation Department and School Police if injury. Students will not be receive medical treatment without parents consent unless medical staff deems it an emergency.



Miscellaneous Information

- Car Seats - Student weighing less than 40 pounds must be in car seat that meets federal safety standards for child safety-restraint system. Transportation Service personnel are responsible for ensuring car seat and child are secured properly.
- Wheelchairs – Must have restraining belt to secure student to chair. Wheelchair framing must be sufficient to allow securing to the floor from at least four points on the chair. Wheelchairs must have functioning and properly maintained brakes, appropriate trunk support and working footrests.
- Absences – If student will not be riding the bus for five or more days parent must notify school or transportation department. Notify Transportation no later than 5 pm of the day before to resume transportation.
- Pamphlet including this information and more is available on the transportation website www.sandi.net/transportation



What's New?

- **GPS tracking, Bus Inspection, Student Ridership Tracking:**
 - GPS Tracking systems are now installed on all district school busses, allows us to track timing of routes, if busses divert from route, as well as monitor driving habits and potential mechanical malfunction notification.
 - Bus Inspection reading electronic sensors at specified inspection point.
 - Pre-Trip Inspection required at beginning of day before bus leaves bus yard.
 - Student Check Inspection at the end of each route (at least two routes in the morning and two in the afternoon) before leaving the final stop driver must go from the front of the bus to the back checking for students and personal items. Driver must read sensor at back of bus to record student inspection was done.
 - Post Trip inspection must be done at the end of the morning shift as well as the end of the afternoon shift when bus returns to the yard this is a multipoint inspection and included requiring bus driver to go from front of bus to back and read sensor.



What's New cont.

- Student Ridership Tracking (Zpass) – All students will be issued a Transportation Student ID Card this card contains RFID chip that is read by passing the card over the reader at the entrance to the bus. This records the location and time the student enters and exits the bus. This information will be passed to the parent portal for access by the parent within minutes of its occurrence this feature is schedule to go into effect in approximately 90 days.
 - This system was at several schools in the spring of 2014 and will be fully rolled out to all schools and students this fall with completion before the end of November.



What's New cont.

- **Additional Transportation Staff Training:**
 - All Bus Driver Safety and Training Instructors completed the Pro-Act training and have been certified.
 - All School Bus Drivers received the condensed course (approx 2 hours) called “Calm Down Johnny”.
 - We have incorporated this 2 hour course into our regular training schedule.
- **Other Student Safety Measures:**
 - Cameras installed in 70 of our busses, will be installed in all busses as funding is identified.
 - Signs placed in all busses as well as bus driver entrance doors reminding drivers they must walk from the front of the bus to the back checking for students.



Transportation Contacts

- To check on status of late bus:
Transportation Main Number: (858)496-8460
Transportation Web Site – www.sandi.net/transportation
- Scheduling Information:
Transportation Scheduler for your School available on transportation web site under Parent Links – Staff Information and select Scheduler tab
- Driver Behavior:
Transportation Main Number (858)496-8460 ask to speak to a supervisor
- Director Contact:
grobinson@sandi.net

(858)496-8710

